

**CITY OF BENTON HARBOR
APPLICATION FOR AUTOMATIC EXTENSION OF TIME
TO FILE AN INDIVIDUAL INCOME TAX RETURN**

Taxpayer Name:
 Social Security No:
 File on or Before: 4/30/2022, due date of 2021 return*
 Payment: \$

- Payment Method:**
- Make payment by check or money order payable to "City of Benton Harbor." DO NOT SEND CASH.
 - Write your Soc. Sec. No., daytime phone number and "2021 CF-4868" on check or money order.
 - To pay by credit card or direct debit, see income tax website of the City of Benton Harbor.

Address for Payment: City of Benton Harbor
 P.O. Box 597
 Benton Harbor, MI 49023

- Instructions:**
- An extension to file does not extend the due date to pay tax. Tax paid late will be assessed late fees.
 - Line 1: Enter the total tax liability you expect to report on your 2021 Form CF-1040, page 1, line 23.
 - Line 2: Enter the total payments that you expect to report on your 2021 Form CF1040, page 2, line 4, not including the extension payment reported on line 3 of this form.
 - Filing date: The income tax ordinance limits an extension to SIX months from the original due date.

- Related Information:**
- Federal extension: Filing a federal extension (Form 4868) with the Internal Revenue Service does not grant an extension of time to file a city income tax return.
 - Persons living outside the United States: Where the Internal Revenue Code grants an automatic two-month extension to persons living outside the U.S., an automatic two-month extension will be granted.

- Payment:**
- An extension is automatically granted upon payment of the balance due (line 3); failure to pay the balance due invalidates the extension request; an extension filed without a payment will not be accepted.
 - Interest and penalty will be assessed on taxes paid late even if an extension of time to file is granted.
 - Penalty may be waived by the Income Tax Administrator if the tax paid by the original due date is not understated by more than 5% of tax or the taxpayer can show that the failure to pay on time was due to reasonable cause.

* Due Date • If the due date falls on a Saturday, Sunday or holiday, the due date is the next business day.

Taxpayer Records: Amount Paid: _____ Check Number: _____ Date Mailed: _____

Revised: 09/07/2018

KEEP TOP PORTION FOR YOUR RECORDS. SEND BOTTOM PORTION WITH YOUR PAYMENT

V DETACH HERE V

**CITY OF BENTON HARBOR
APPLICATION FOR AUTOMATIC EXTENSION OF TIME TO FILE
AN INDIVIDUAL INCOME TAX RETURN**

Revised: 08/11/2015

Mail To: City of Benton Harbor
 P.O. Box 597
 Benton Harbor, MI 49023

NACTP #
 EFIN #

Taxpayer's first name, initial, last name		Taxpayer's SSN	
If joint return spouse's first name, initial, last name		If joint payment, spouse's SSN	
Present home address (Number and street)	Apt. no.	Payment voucher 2D barcode	
Address line 2 (P.O. Box address for mailing use only)			
City, town or post office	State Zip code		
Foreign country name, province/county, postal code		1. Estimate of total tax liability for 2021	.00
		2. Total 2021 payments and credits	.00
		3. Balance due (Line 1 less line 2)	.00