



# BENTON HARBOR

*Port of Opportunities*

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## NOTICE OF JOB OPENING

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**POSITION:**

Park Attendant  
(Seasonal: May 1<sup>st</sup> to October 30th)

**DEPARTMENT:**

Jean Klock Park

**PAY SCALE:** \$13.00/hr.

**POSITION SUMMARY:**

An employee in this position may be called upon to perform any or all of the following essential functions:

- Greet park patrons and interact with patrons.
- Provides excellent customer service to the public and responding to inquiries, requests and resolving customer complaints as necessary in a prompt, effective and courteous manner.
- Work well with colleagues.
- Use good judgment.
- Performs normal duties in areas in which assigned such as day to day park activities and special events.
- Enforces facility policies, rules and regulations as necessary.
- Operates equipment safely and reports any unsafe work condition or practice to supervisor.
- Performs other duties as assigned.

Please be advised that these examples do not include all of the duties that the employee may be expected to perform. To perform this job, successfully, an individual must be able to perform each essential function satisfactorily and continually for the duration of employment.

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***Qualifications/Knowledge/Skill:***

The requirements listed below are representative of the knowledge, skills, abilities and minimum qualifications necessary to perform the essential functions of the position.

- General knowledge of park rules
- Friendly and helpful attitude
- Ability to work independently
- Ability to work with people of all backgrounds
- Strong communication skills, customer service orientation
- Must retain a valid driver's license

***Special Requirements***

Must possess a valid driver's license issued by the State of Michigan