

**CITY OF BENTON HARBOR
APPLICATION FOR AUTOMATIC EXTENSION OF TIME
TO FILE AN INDIVIDUAL INCOME TAX RETURN**

Taxpayer Name:
 Social Security No:
 File on or Before: 4/30/2021, due date of 2020 return*
 Payment: \$

- Payment Method:**
- Make payment by check or money order payable to "City of Benton Harbor." DO NOT SEND CASH.
 - Write your Soc. Sec. No., daytime phone number and "2020 CF-4868" on check or money order.
 - To pay by credit card or direct debit, see income tax website of the City of Benton Harbor.

Address for Payment: City of Benton Harbor
 P.O. Box 597
 Benton Harbor, MI 49023

- Instructions:**
- An extension to file does not extend the due date to pay tax. Tax paid late will be assessed late fees.
 - Line 1: Enter the total tax liability you expect to report on your 2020 Form CF-1040, page 1, line 23.
 - Line 2: Enter the total payments that you expect to report on your 2020 Form CF1040, page 2, line 4, not including the extension payment reported on line 3 of this form.
 - Filing date: The income tax ordinance limits an extension to SIX months from the original due date.

- Related Information:**
- Federal extension: Filing a federal extension (Form 4868) with the Internal Revenue Service does not grant an extension of time to file a city income tax return.
 - Persons living outside the United States: Where the Internal Revenue Code grants an automatic two-month extension to persons living outside the U.S., an automatic two-month extension will be granted.

- Payment:**
- An extension is automatically granted upon payment of the balance due (line 3); failure to pay the balance due invalidates the extension request; an extension filed without a payment will not be accepted.
 - Interest and penalty will be assessed on taxes paid late even if an extension of time to file is granted.
 - Penalty may be waived by the Income Tax Administrator if the tax paid by the original due date is not understated by more than 5% of tax or the taxpayer can show that the failure to pay on time was due to reasonable cause.

* Due Date • If the due date falls on a Saturday, Sunday or holiday, the due date is the next business day.

Taxpayer Records: Amount Paid: _____ Check Number: _____ Date Mailed: _____

Revised: 09/07/2018

KEEP TOP PORTION FOR YOUR RECORDS. SEND BOTTOM PORTION WITH YOUR PAYMENT

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CF-4868 CITY OF BENTON HARBOR 2020 RET REX
APPLICATION FOR AUTOMATIC EXTENSION OF TIME TO FILE
AN INDIVIDUAL INCOME TAX RETURN

Revised: 08/11/2015

Mail To: City of Benton Harbor
 P.O. Box 597
 Benton Harbor, MI 49023

NACTP #	<input type="text"/>	P.O. Box 597	
EFIN #	<input type="text"/>	Benton Harbor, MI 49023	
Taxpayer's first name, initial, last name		Taxpayer's SSN	<input type="text"/>
If joint return spouse's first name, initial, last name		If joint payment, spouse's SSN	<input type="text"/>
Present home address (Number and street) Apt. no.		Payment voucher 2D barcode	
Address line 2 (P.O. Box address for mailing use only)			
City, town or post office	State		
Foreign country name, province/county, postal code		1. Estimate of total tax liability for 2020	.00
		2. Total 2020 payments and credits	.00
		3. Balance due (Line 1 less line 2)	.00

{SCAN LINE} (see Appendix L, Scan Line Specifications)