

NOTICE OF JOB OPENING

POSITION:

Booth Attendant

(Part-Time – 6 positions available)

DEPARTMENT:

Parks & Recreation

PAY SCALE: \$9.80/hr.

POSITION SUMMARY:

Under the supervision of the City Manager's Office, employees in this classification will be responsible for customer service and general operations of Jean Klock Park. Candidates must have scheduling flexibility and be willing to work weekends and/or holidays. This is a seasonal position with employment occurring May 1st – Oct. 30th.

Knowledge/Skills/Abilities:

- Must be bonded or bondable
- General knowledge of park rules
- Attention to detail and performs basic math well
- Provide superior customer service
- Ability to work effectively with others
- Ability to communicate effectively with park visitors and associates

Physical Demands and Work Environment:

The physical demands and work environment characteristics described here are representative of those an employee encounters while performing the essential functions of the job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

While performing the duties of this job, the employee is regularly required to talk, hear, walk, stand, and reach with hands and arms. The employee must occasionally lift and/or move items of light weight.