



CITY OF BENTON HARBOR
REQUEST FOR PROPOSALS – LEGAL SERVICES

The City of Benton Harbor will accept sealed proposals to contract for legal services regarding labor services specializing in Police & Fire CBAs. Attorneys currently licensed to practice law in Michigan, or law firms including such attorneys, may respond to this Request for Proposal (RFP).

All inquiries regarding it should be directed to Lisa Golliday, Human Resources Coordinator in writing or via email at: lgolliday@cityofbentonharbormi.gov or by telephone at (269) 927-8480, no later than 8:30 a.m. on February 10, 2020.

Proposals (1 original and 2 copies) shall be submitted in a sealed envelope(s) addressed as follows on or before **February 12, 2020 at 4:00 p.m.:**

City of Benton Harbor City Hall
Attn: City Clerk Kimberly Thompson
200 East Wall Street
Benton Harbor, Michigan 49022

Proposals must be hand-delivered or mailed by the deadline. Any proposals received after the time and date specified, shall be declared unresponsive, and will be returned to the sender without review or further comment from the City. Bidder is hereby advised that depositing proposals with postal, package, or common carriers does not constitute delivery of the same to City. The City of Benton Harbor assumes no responsibility for late arrival.

A public bid opening will take place on February 13, 2020 at 11:00 a.m.

The Request for Proposal, in its entirety, is available on the City of Benton Harbor's website: bhcity.us.

The City of Benton Harbor reserves the right to accept or reject any or all proposals, in whole or in part; to waive any irregularities therein; to increase or decrease the quantities listed; to award the contract to other than the low bidder; or to accept any responsible proposal.

Kimberly Thompson, City Clerk
01/28/2020